	APOLLO HOSPITALS, SECUNDERABAD		AAC – 09
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PREPARED BY:		APPROVED BY:	
HOD - Radiology		Chief Executive Officer	

RADIOLOGY SERVICES

1.0 Purpose:

To offer comprehensive radiological testing services to assist in diagnosing disease, monitoring health, and evaluating therapy for outpatients and inpatients, including emergency.

2.0 Scope:

The Radiology services

3.0 Responsibility:

Coordinator – Radiology Services


4.0 Procedure:

4.1 Radiology services shall comply with all national standards and laws. The scope of services of the department shall be clearly defined.

4.2 Radiology services shall be provided to meet the needs of the patients.

4.3 Radiology services shall be available on all working days and round the clock for emergency investigations.

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4.4 Radiology services shall follow a comprehensive radiation safety program and this shall be incorporated into the hospital safety program.

4.5 Radiology services shall follow standard procedures for identifying and investigation of patients. These procedures are detailed in the Radiology Standard Operating Procedures (SOP).

4.6 Radiology personnel shall be qualified and experienced as per the Scope of Services of the Radiology services.

4.7 All tests done by the Radiology services shall be reported within time frames established in the Radiology SOP.

4.8 Critical results shall be intimated immediately to the concerned personnel.

4.9 A Radiology Coordinator shall be appointed who shall be responsible for developing, implementing and maintaining the Radiology SOP.

4.10 The Radiology services shall develop, implement and maintain a Quality Assurance Program.

4.11 The Radiology department shall maintain a roster of experts in specialized diagnostic areas and are contacted when needed.

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